

London Borough of Merton Safeguarding Children Early Years

## Contact List 2 - SERIOUS ACCIDENT OR INJURY OR DEATH OF A CHILD

### 2.1 If a child sustains a serious injury\* (see below) whilst in your care

#### Notify:

Ofsted You must use the online notification form to notify Ofsted about significant events:  
[www.gov.uk/guidance/report-a-serious-childcare-incident#how-to-tell-ofsted](http://www.gov.uk/guidance/report-a-serious-childcare-incident#how-to-tell-ofsted)

Early Years [providers@merton.gov.uk](mailto:providers@merton.gov.uk) (marked confidential and urgent)

Health & Safety Executive follow RIDDOR reporting within 10 days

Ofsted will expect you to provide information about what happened, the action you took, and any subsequent risk assessments or changes you have undertaken since the injury occurred.

If the accident or serious injury calls into question any indication of negligence, poor practice, poor risk assessment, unsafe environment / resources or breach of legislation, a referral may also need to be made to the LADO (Local Authority Designated Officer) [LADO@merton.gov.uk](mailto:LADO@merton.gov.uk) / 020 8545 3179

### 2.2 If a child dies or sustains a very serious or life-threatening injury whilst in your care

**The registered person must notify all listed below immediately. Emails must be marked URGENT - Child death / very serious injury**

LADO (Local Authority Designated Officer) [LADO@merton.gov.uk](mailto:LADO@merton.gov.uk) 020 8545 3187 / 3179

Children and Families Hub (9am – 5pm) [candfhub@merton.gov.uk](mailto:candfhub@merton.gov.uk) 020 8545 4226 / 4227

Ofsted via online portal, details above 0300 123 4666

Early Years Team [providers@merton.gov.uk](mailto:providers@merton.gov.uk)

Police 999 (where you think this is appropriate)

Health & Safety Executive 0845 300 9923 (follow RIDDOR reporting within 10 days)  
[www.hse.gov.uk/riddor/reportable-incidents.htm](http://www.hse.gov.uk/riddor/reportable-incidents.htm)

**A full police/other agency investigation will need to take place. You must not investigate the matter yourself.**

The room where the child died or received life-threatening injuries can be treated as a potential crime scene, so you should not move anything or clear anything away. If this is not possible then you should take photos using a camera that provides a date and time when the photo was taken.

**It is possible that Ofsted may temporarily suspend your registration. In this case you will need to close your setting whilst investigations take place.**

*\*Ofsted defines a serious injury as:* **Serious injuries, accidents and illnesses:** Anything that requires resuscitation; admittance to hospital for more than 24 hours; a broken bone or fracture; dislocation of any major joint, such as the shoulder, knee, hip or elbow; any loss of consciousness; severe breathing difficulties, including asphyxia; anything leading to hypothermia or heat-induced illness. **Eyes:** If a child suffers any loss of sight, whether it is temporary or permanent; penetrating injury, chemical, or hot metal burn to the child's eye

**Substances and electricity:** If a child in your care suffers any injury from, or requires medical treatment for, any of the following: from absorption of any substance; by inhalation; by ingestion; through the skin; from an electric shock or electrical burn. Where there is reason to believe it resulted from exposure to: a harmful substance; a biological agent; a toxin; an infected material. Check the following link for any updates:

\* [www.gov.uk/guidance/childcare-reporting-childrens-accidents-and-injuries#serious-injuries-accidents-and-illnesses](http://www.gov.uk/guidance/childcare-reporting-childrens-accidents-and-injuries#serious-injuries-accidents-and-illnesses)