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| --- | --- | --- |
| **To:** Network Coordination |  | **Applicant name:** |
| **Address:** London Borough of Merton  Civic Centre  London Road  Morden  Surrey  SM4 5DX |  | **Address:** |
| **Telephone:** 020 8545 3176 |  | **Telephone:** |
| network.co-ordination@merton.gov.uk |  | **Email:** |
| **Name of road to be closed** (Example: Acacia Avenue, SW19) | | |
|  | | |
| **Start and end points of closure** (Example: Between Bolton Road and Carlton Road) | | |
|  | | |
| **Diversion:** | | |
|  | | |
| **Date:** | | |
|  | | |
| **Start and end times** (Not to start before 9am or end after 9pm) | | |
| Start time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Road Closed signs required Yes/No \_\_\_\_\_\_\_\_\_ Barrier tape required Yes/No \_\_\_\_\_\_\_\_\_\_ | | |

**Street Party application**

All road closures require a statutory Traffic Regulation Order. The Council are required to advertise details such as the street name, date, and times. Applications must be received with at least 6 weeks’ notice. Any Street Party happening on a road that has already been closed for an event this calendar year will require Merton Council to apply to Department for Transport (DfT). These applications must include neighbour consultation responses and be received with at least 8 weeks’ notice.

**Insurance and indemnity**

By way of Signature, you confirm you have read and agree to comply with the Terms and Conditions. These are available on the Merton Council website.

|  |  |
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| **Name of applicant:** | **Name of witness:** |
|  |  |
| **Signature:** | **Signature:** |
|  |  |
| **Date:** | **Date:** |
|  |  |